

Toolbox Talk – 49

Tri- Axle ADL Enviro 400 XLB

This new vehicle type is being introduced into the fleet and whilst much about the vehicle will be familiar to you, there are some things about the control, operation and manoeuvring of this vehicle you must know and apply.

A full review of the company's vehicle manoeuvring assessment and safe systems of work has been completed ahead of introduction of the vehicle at your garage. You will also be provided with / have access to guidance that has been prepared for the drivers on the operation of these buses.

So long as the controls detailed are adhered to there is no increased risk of incident or injury from the use of these vehicles.

This tool box talk is intended to provide you with information on what is "new" about these vehicles as well as some reminders on essential safety controls.

In the Garage:

- At 13.4 metres, this is the longest vehicle currently in our fleet. This means you must take extra care when manoeuvring around the garage, in the workshops and inspection pits, fuelling / cleaning areas and when parking up.
- The tri- axle design means that this bus manoeuvres slightly differently – you should not operate the vehicle without having had a supported drive with the designated trainer.
- Rear markers are fitted to the rear of the vehicles to help you identify when you have safely passed a hazard. In common with all vehicle types reversing manoeuvres **MUST** be assisted by a trained banksman.
- Two separate diesel fuel tanks are installed – 1 for the main engine, 1 for the Webasto saloon heater. You must be familiar with the location of the filling cap for each and refuel both as required (separate guidance attached)
- Both engines should be isolated and / or turned off, or have LEV's connected to them if running, in the workshop
- Any information on parts of the garage that have been deemed inaccessible for these buses or requires you to change existing procedures will be provided separately – please make sure you have received and are familiar with this for your garage.
- An additional middle door is fitted. An interlock is installed that will prevent the bus from moving off whilst this door is open. You should use the front doors for entering or exiting the bus.
- The vehicles represent a huge investment by the company in providing employees & customers a world class product. Please remember to play your part in keeping the vehicle cab in the best possible condition by ensuring that:
 - You always cover seats with plastic covers (if required by your function)
 - If you have been working on, fuelling or washing the vehicle, your gloves are clean and/or you clean the steering wheel after use
- 6 mobile column lifts must be used whenever lifting triaxle vehicles
- Any incident (injury or damage to vehicle or premises) or near miss involving these vehicles **MUST** be reported to your supervisor

On the Highway

- All services upon which the vehicle will be used have been fully assessed (including approved off service routes). If you are authorised, qualified and asked to operate the vehicle on the highway; you must follow these routes. If in doubt, or there is an enforced diversion, contact control for advice before proceeding to ensure your route is safe.

I acknowledge that I have received the following:

- Tool Box Talk – Tri Axle ADL Enviro 400 XLB

I understand the controls that are required to keep myself, my colleagues, visitors and property safe.

Employee to complete in block capitals

NAME: NUMBER:

DEPOT:

JOB TITLE:

SIGN: DATE:

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